



## Book Review Guidelines

Please take some time to familiarize yourself with the following guidelines before submitting your review.

- The review should be double-spaced with 1” margins, using Times New Roman font, 12 point. Each review should begin with a title heading that provides the author, title, city of publication, publisher, date, number of pages, price, and binding. As an example, J. R. McNeill and William McNeill, *The Human Web: A Bird’s Eye View of World History*. New York: W. W. Norton, 2003. Pp. xviii + 350. \$27.95 (cloth).
- Give your name, affiliation, a brief biographical statement (100 words or less), and preferred email address at the end of the review.
- *WHC* does not have a strict word limit for book reviews. The length of the review will depend on the nature of the book. Most of our reviews average 1000 words with edited volumes approaching 1500 words. If the changes made by our Book Review Editor are extensive, the copyedited version will be returned via email for review. Galley proofs will be sent to all book review authors prior to publication.
- Reviews should include a brief summary of the content of the work as well as its significance to the literature on the subject. Please keep in mind that the *WHC* audience includes instructors at the high school and college levels as well as readers abroad. Please be sure the review speaks to an audience of non-experts and gives readers a sense of how they might use the reviewed title as a teaching resource.
- To be effective, reviews should go beyond description of content to evaluate the strengths and weaknesses of the work, paying attention to the use of sources, methodology, and organization. Ideally, the review will place the work within a broader context, highlighting for the audience what aspects of the title are worth the attention of scholars. Reviewers should express criticism in courteous and constructive terms.

- Only direct quotes from the text of the reviewed book require page numbers in parentheses. For example, “Despite the intentions of the editor to have each author ‘write for the uninitiated,’ not every contribution succeeds (12).” Other books mentioned, quoted or not, should include complete bibliographic information. For example, “In *The Fate of Africa*, Martin Meredith proclaims that ‘In much of Africa . . . the colonial imprint was barely noticeable’ (*The Fate of Africa: A History of Fifty Years of Independence*, New York: Public Affairs, 2005, 5).”
- Completed reviews should be uploaded to the WHC journal portal by clicking on the Make a Submission button (<https://journals.gmu.edu/index.php/whc/about/submissions>) and following the prompts for article or book review submission. New users will need to click Register and include their contact information, while returning users will click Log In to complete the submission process.

If you have any questions, please contact Gina Bennett at [GBennett@coker.edu](mailto:GBennett@coker.edu).