

How to manage self and peer assessment in PSYC 381

!!! Self and peer assessment tool in Blackboard totally depends on the date and time range. Once the due date and time passed, **you CAN NOT** change the date and students **CAN NOT** submit or grade their late assignments.

Below are instructions (1) how to check submissions and check who submitted; (2) how to check evaluations and check who completed peer reviews; and (3) how to release results to the grade center. **Remember!** Only you who can release the grades to the grade center. The graded peer reviews do not automatically show up in grade center. Therefore, release **grades on time** that students continue paper improvements.

1. Go to self and peer assessment under course tools which is located under course management

The screenshot displays the Blackboard Course Management interface. On the left is a green navigation menu with the following items: Course Management, Control Panel, Content Collection, Course Tools, Achievements, Announcements, Attendance, Blackboard Collaborate Ultra, Blogs, Contacts, Course Calendar, Course Messages, Course Portfolios, Date Management, Discussion Board, Goal Performance, Goals, Journals, Media Gallery, Photo Roster, Respondus LockDown Browser, Rubrics, SafeAssign, Self and Peer Assessment, Send Email, Tasks, Tests, Surveys, and Pools, Wikis, Zoom, Evaluation, Grade Center, Needs Grading, Full Grade Center, Get to Know Quizzes, Paper, and Weekly Quizzes. Red arrows point to 'Course Management', 'Course Tools', and 'Self and Peer Assessment'. The main content area shows a document titled 'Paper 1: Background Information/Instant Offense (5th)' with a list of instructions for writing a report. The instructions include: 'concede and to the point. Forensic writing is not like some master work of fictional literature.', 'Non-Confidentiality Statement' (Leave as is... no editing necessary. Delete highlighted text), 'Background Information' (Add your own synopsis of Susan's background information in this section. Be sure to include all information you deem relevant. You do not know what information you are going to be using in the report later... so it is best to be thorough in this section and include everything you can without repeating yourself. Do not cut and paste from the information available on Blackboard... summarize in your own words. Be sure to use all information that is available to you at the time of the report writing... don't look forward to the jail incident reports or any other material. There is not a lot of information available, just do your best with what you have.), 'Summary of the Instant Offense' (The 'Summary of the Instant Offense' is exactly that. A summary of the police report, all victim and witness statements, and the initial police interrogation. In this case, 'instant offense' refers to the crime with which Susan is currently charged (the attempted murder of her sons). Be sure to list the date, time, and location of the offense (that is important information). Summarize the police report, victim statement, witness report, and initial police interrogation as best you can, in your own words, and include all relevant information... You should probably include more than you think you should. Combine all the relevant documents into a chronological timeline of the crime in question (instant offense section). Include direct quotes from Susan as well (quotes form the police report... However, do not make up any information in your report). Links for 'Paper 1 Template: Susan - Paper 1 Template.docx' and 'Paper 1 Grading Rubric: Rubric - Paper 1 - Background Information and Instant Offense.xlsx' are provided. A note states: 'NOTE: Submit and grade the paper by due date. Once the due day passed, you CAN'T submit or grade this assignment.' At the bottom, it says: 'For this section of your report, you must watch the "Susan - Behavioral Observations Video" posted on the Blackboard site for'.

4. View evaluations to check peer grading for each paper. Below check the column percentages and points per paper completed by two reviewers. The average column shows the average per paper.

Evaluation Dates February 18, 2020 12:00:00 AM until February 24, 2020 11:59:00 PM

Page 1 of 4

COMPLETED	EVALUATOR	EVALUATOR USERNAME	SUBMISSIONS EVALUATED	PERCENTAGES	POINTS	AVERAGE
Completed				100.00% 100.00%	60/60 60/60	100.00%
Completed				100.00% 100.00%	60/60 60/60	100.00%
Completed				96.66666% 90.00%	58/60 54/60	93.33333%
Completed				93.33333% 96.66666%	56/60 58/60	94.99999%
Completed				86.66666% 98.33333%	52/60 59/60	92.49999%
Completed				88.33333% 93.33333%	53/60 56/60	90.83333%
Not Started				-	-	-
Completed				91.66666% 96.66666%	55/60 58/60	94.16666%
Completed				98.33333% 100.00%	59/60 60/60	99.16666%
Completed				96.66666% 86.66666%	58/60 52/60	91.66666%
Completed				100.00% 100.00%	60/60 60/60	100.00%
Completed				96.66666% 93.33333%	58/60 56/60	94.99999%
Completed				131.66666% 130.00%	79/60 78/60	130.83333%
Completed				100.00% 96.66666%	60/60 58/60	98.33333%

The first 100% is by reviewer 1 and the second 100% is by reviewer 2

5. Release results to the grade center. Click on View Results. Click on Send Results to Grade Center.

Results

Send Results to Grade Center Download All

Assessment Paper 1: Background Information/Instant Offense (5%)
 Submission Dates January 20, 2020 11:56:00 AM until February 17, 2020 11:59:00 PM
 Evaluation Dates February 18, 2020 12:00:00 AM until February 24, 2020 11:59:00 PM

Update the points possible for the column in the Grade Center when sending results

Page 1 of 4

EVALUATED	NAME	USERNAME	AVERAGE PERCENTAGE	AVERAGE SCORE	RESULTS SENT	EVALUATORS
Completed	Alvarez, Maria	malvar4	100%	60.00/60	No	2 of 2
Completed	Amison, Kelsey	kamison2	98%	59.00/60	No	2 of 2
Completed	Baker, Taylor	tbaker21	93%	55.50/60	No	2 of 2
Completed	Baum, Ellana	ebaum6	92%	55.00/60	No	2 of 2
Completed	Belete, Mnelik	mbelete2	110%	66.00/60	No	2 of 2
Completed	Blatti, Florian	fblatti	73%	43.50/60	No	2 of 2
Completed	Bourdouane, Alexandra	afonseca	100%	60.00/60	No	2 of 2
Completed	Busbee, Emily	ebusbee	97%	58.00/60	No	2 of 2
Completed	Can, Reyhan	rcan	80%	48.00/60	No	2 of 2
Completed	Carmical, Blaze	bcarmica	97%	58.00/60	No	2 of 2

6. If you need to edit the grade, go to the grade center and find the column for the paper you need to change the grade. Find student's name and find the grade, click on the grey arrow next to the grade and click on view grade details – then edit grade – change the grade in the box and type feedback if needed. You also can change the points directly on the grade center skipping view grade details.

Step 1: Find the grade to change in a grade center:

Sort Columns By: Layout Position Order: Ascending

Last Saved: May 16, 2020 8:17 AM

Item	Grade	Item	Grade	Item	Grade
PAPER 4: JAIL TREATMENT PLAN (8%)	97.50%	MODULE 13 QUIZ	87.50%	MODULE 14 QUIZ	100.00%
	100.00%		100.00%		100.00%
	97.00%		100.00%		100.00%
	96.875%		100.00%		100.00%
	99.375%		100.00%		100.00%
	88.125%	87.50%	70.00%		
	91.25%	50.00%	70.00%		
	98.125%	62.50%	90.00%		
	84.00%	75.00%	80.00%		
	98.75%	87.50%	80.00%		

Context menu for 97.50%:

- View Grade Details
- Quick Comment
- Exempt Grade
- Attempt 4/21/20 97.50%

Step 2: Edit Grade

Jump to...

Column: Paper 4: Jail Treatment Plan (8%) (Self and Peer)

Current Grade: 97.50% Exempt
Grade based on null
Due: None

Attempts Manual Override Column Details Grade History

Date Created	Date Submitted (or Saved)	Value	Feedback to Learner	Grading Notes	Actions
Apr 21, 2020 3:43:18 PM	Apr 21, 2020 3:43:18 PM (Completed)	97.50%			View Attempt Clear Attempt Ignore Attempt Edit Grade

Icon Legend

Step 3: Grade change and feedback box.

Current Grade: 97.50% Exempt
Grade based on null
Due: None

Attempts Manual Override Column Details Grade History

Date Created	Date Submitted (or Saved)	Value	Feedback to Learner	Grading Notes	Actions

Current Grade Value
97.50%

Feedback to Learner

Rich text editor with toolbar (Paragraph, Arial, 12pt) and content area.

Path: p Words: 0

Grading Notes

Rich text editor with toolbar (Paragraph, Arial, 12pt) and content area.